



## VACANT BUILDING SUPPLEMENTAL APPLICATION

1. Named Insured: \_\_\_\_\_
2. Is the building completely vacant?  Yes  No  
If No, please complete the Partially Vacant Building section.
3. What is the date the property became vacant? \_\_\_\_\_
4. What was the prior occupancy? \_\_\_\_\_
5. Why has the building become vacant? \_\_\_\_\_
6. How long has the property been vacant? \_\_\_\_\_
7. Is there a government order to vacate or destroy the building?  Yes  No
8. What is the intended disposition?  Sell  Find lessee  Occupy  Demolish  Other: \_\_\_\_\_  
When do you expect to do this? \_\_\_\_\_
9. Is the building (or if condo unit, the entire building to which unit is located) fire, windstorm or otherwise damaged?  Yes  No
10. Are the utilities presently connected?  Yes  No  
If yes, is the heat maintained at 55 degrees or higher?  Yes  No  
If no, have all plumbing systems been completely drained?  Yes  No
11. Is the building sprinklered?  Yes  No  
If yes, is the system still activated?  Yes  No  
If activated, who is checking the system to make certain it is still operational? \_\_\_\_\_  
If not activated, has the system been completely drained?  Yes  No
12. Are there any aluminum or knob and tube wiring on the premises?  Yes  No
13. Are regular security checks done?  Yes  No  
If yes, by whom? \_\_\_\_\_
14. Is the neighborhood declining or experiencing rehabilitation? \_\_\_\_\_
15. Is the named insured involved in Residential Homebuilding or General Contracting operations?  Yes  No
16. Are any properties in foreclosure, receivership, bankruptcy or owned by a bank or have been within the past 5 years?  Yes  No  
If yes, please describe: \_\_\_\_\_

**RENOVATION INFORMATION**

Not Applicable

17. Total Cost of the Project: \_\_\_\_\_

18. Estimated Completion Date: \_\_\_\_\_

19. Does any part of the project involve structural renovations?  Yes  No

20. Does any interior demolition work need to be done prior to commencement of project?  Yes  No

21. If applicant is the tenant, will business operations be conducted prior to completion of the projects?  Yes  No

22. Who is performing the renovation work? (Check all that apply)

Applicant and/or their volunteers  Independent Contractors hired by the Applicant  A General Contractor

23. Does applicant/contractor have 3 years of experience in conducting renovation projects?  Yes  No

**INDEPENDENT CONTRACTORS COVERAGE**

Check if coverage is desired

24. Is the contractor required to carry General Liability Insurance?  Yes  No

25. Is the contractor required to name the applicant as an Additional Insured?  Yes  No

**LIABILITY INFORMATION**

Not Applicable

26. Is the building on a farm?  Yes  No

27. Is the building on a piece of land greater than 5 acres?  Yes  No

If Yes, what is the total acreage? \_\_\_\_\_

28. Is there a swimming pool on the premises?  Yes  No

**PROPERTY INFORMATION**

Not Applicable

29. Is the applicant aware of any storage of any chemical or pollutant on the premises?  Yes  No

30. How long has the applicant owned the property? \_\_\_\_\_

31. Are there any back taxes owed or tax liens on the property?  Yes  No

32. Have any tenants been evicted from the property in the past 60 days?  Yes  No

33. Is location a mobile home?  Yes  No

34. Is all electric connected to functional circuit breakers?  Yes  No

**PARTIALLY VACANT BUILDING INFORMATION**

Not Applicable

35. What percent of the building is vacant? \_\_\_\_\_%

36. Please provide a complete description of all occupancies (please note if owner-occupied)

Loc #	Description of Occupancy	Class Code	Premium Basis	Area

37. Is vacant portion locked and secured from unauthorized entry?  Yes  No

38. Is applicant currently evicting or planning to evict any current tenant?  Yes  No

39. Are there functioning and operational smoke and/or heat detectors in all units and/or occupancies?  Yes  No
40. Is there an adequate number of adequately serviced fire extinguishers on the premises?  Yes  No
41. Are all permits obtained as required by law?  Yes  No
42. Has a valid certificate of occupancy been obtained for each tenant?  Yes  No

Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_